

Hurworth School

Confiscation of Property Policy

Accepted by: Governing Body – February 2008

Senior Leadership Team Lead Reviewer: Ann Kennedy

Review Cycle: 3 Years

Date for Review: February 2011

There are occasions when a student is found in possession of an article which contravenes the school rules, e.g. IPOD, jewellery, mobile phone, electronic equipment, weapons, cigarettes, alcohol etc.

No matter how valueless the item may appear, it is and always will remain the student's property.

Staff may confiscate anything that they consider undesirable but never with the intention of depriving the student of it permanently. Never dispose of or destroy anything. If the student refuses to hand over property the matter must be referred to appropriate Raising Achievement Coordinator, then if necessary a member of the Leadership Team.

Label the item: name of student, date, time. If jewellery, put in an envelope and pass on to Reception. It will be returned to the student in due course and at the discretion of a member of the Leadership Team.

If more serious – e.g. knives, alcohol, cigarettes etc. inform the student that parents and possibly the police will be informed. Pass the item to a member of the Leadership Team.