

AssertiveMentoring - Telephone Seminar Series

Implementing Assertive Mentoring in YOUR School



Aims

To guide you through the activities you'll need to undertake to align your systems and processes to those at Hurworth School in relation to:

- Senior and middle management – roles and responsibilities
- Target setting and tracking systems
- Picking and training the right mentors
- Rigorous checking
- Building a bespoke implementation plan.

Seminar Outlines

Seminar 1: Thursday 15 January, 2009 at 4.00pm

Understanding the implication for management (1 x 30 minutes)

- Implementing change and customising the system
- Who will lead on AM and what will they do?
- Impact on the way middle management teams work
- Impact on departments and faculties.

Seminar 2 and 3: Thursday 22 and 29 January, 2009 at 4.00pm

Identifying the changes needed in your school (2 x 30 minutes)

- Calculating and communicating targets?
- Tracking performance against those targets – accuracy and timeliness
- Picking your mentors and giving them the skills to make a difference
- Systems for rigorous checking against outcomes and agreements
- Constructing a logical and manageable schedule to achieve the above.

Seminar 4: Thursday 5 February, 2009 at 4.00pm

Aligning school systems and processes to AM (1 x 30 minutes)

- Aligning Assertive Mentoring with AforL
- Organising meetings around AM agendas and timings
- Bringing parents on board
- Aligning school rewards and sanctions systems.

The above 4 seminar series - £295 (+VAT) per school.

Additional Telephone Seminars

1) Learn how to use a PPT presentation and accompanying resources, to train your own mentors in assertiveness for impact (1 x 30 minutes)

Eamonn will take you through his twilight PPP presentation for training mentors. Learn what key points need to be put across. And how to use the training resources to best effect. And what further training for mentors you might want to put on. Become confident enough to deliver the training yourself. And on how to assess the impact of the training.

2) Learn how to use a PPT presentation and accompanying resources, to train your own Heads of Departments (HODs) in how to ensure that they lead effectively from the middle to get accurate predictive data out into the system (1 x 30 minutes)

Eamonn will take you through his twilight powerpoint presentation for training HODs. Learn what key points need to be put across. And how to use the training resources to best effect. Become confident enough to deliver the training yourself. And on how to assess the impact of the training.

Both seminars for £199 (+VAT) includes the Mentoring Training DVD (value £99+VAT)

Why a Telephone Seminar Series?

- Convenient and cost effective for schools.
- Allows you to access materials and content without leaving your school premises.
- Materials delivered in manageable chunks.
- Multiple/whole school staff can access content.
- Content available via audio files.

How will it work?

- Clients receive seminar outline and handouts via web.
- Pre-event questions can be posted on the forum.
- Content delivered by Eamonn Farrar over telephone.
- Delegates make notes on handouts.
- Questions arising posted and answered on the forum.
- Seminar content posted on web as audio files for later revisits or for delegates who missed it on the day.

All 6 seminars - £395 (+VAT) per school includes AM Training DVD

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